



## **Employment application**

Thank you for your interest in joining our team!  
If you're passionate about serving others and love coffee you'll fit right in.

First, Complete the attached application. Next, bring it, along with your resume, in person to the store you are applying to.

We are proud to be an equal opportunity employer. For more information, visit [www.readycoffeeco.com/join-us](http://www.readycoffeeco.com/join-us)

### **Q&A**

#### **What position(s) are you hiring for?**

Barista, full- and part-time

#### **How old do you have to be?**

Due to our shift times and NY state labor laws, 18 years old or older

#### **What is the pay rate?**

\$17/hr. with tips (average)

#### **What are your shift times?**

Our shifts are generally 6 hours long and separated into morning, mid and night



Name (First, Last):

Address:

Phone number:

Email address:

How long have you lived at your current address:

Yes

No

Are you under the age of 18?

If "yes" can you after employment, show proof of age?

If hired, are you able to submit proof to work in the United States?

Do you have reliable transportation to get to and from work?

Desired position:

### **AVAILABILITY**

On the following page, please mark any days or times you **CANNOT** work. Unless otherwise marked, it will be assumed you are able to work anytime during our normal operating hours. We will do our best to accommodate scheduling requests, however, requesting time off does not mean it's guaranteed.

APRIL 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## NOTES

[illegible]

## MAY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

[illegible]

JUNE 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

[illegible]

If hired, when could you begin work?

Are you able to work at least 3 shifts per week?    Yes                      No

Desired hours per week:

**WORK EXPERIENCE**

Company	Position/Duties	Supervisor	Dates	Reason for leaving
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**EDUCATION**

High School Name	City, State	# Of Years Completed	Degree/Diploma?
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College or Trade School	City, State	# Of Years Completed	Degree/Diploma?
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Other	City, State	# Of Years Completed	Degree/Diploma?
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**REFERENCES**

List three work, school or personal references who we may contact. Please do not list family or friends.

Name	Phone Number	Relationship To You	Years Known
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May we contact?    Y            N

May we contact?    Y            N

May we contact?    Y            N

**Please read carefully, initial each paragraph and sign below. Only completed and signed applications will be considered.**

I certify that the information provided on this document is true and correct to the best of my knowledge. I understand that any omission or misstatement of fact on this document used to secure employment will be grounds for immediate discharge if I am employed, regardless of the amount of time before discovery.

I authorize Ready Coffee (and all affiliated entities) to investigate my work experience, references, education and other matters related to the suitability of my employment unless specified above.

I understand New York is an “at will” state, meaning if hired, my employment may be terminated at any time, with or without prior notice by myself or Ready Coffee.

In compliance with Federal Law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility paperwork upon hire.

**Applicant's Signature**

**Date**

Ready Coffee is an equal opportunity employer and does not discriminate based on sex, race, color, religion, sexual orientation, age or any other factors made unlawful under applicable Federal and State laws.